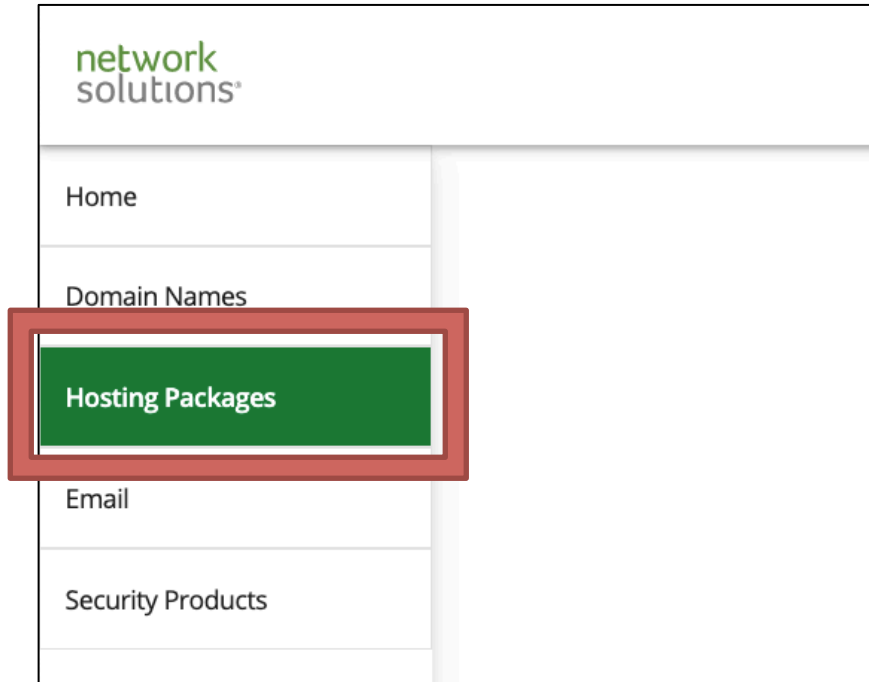
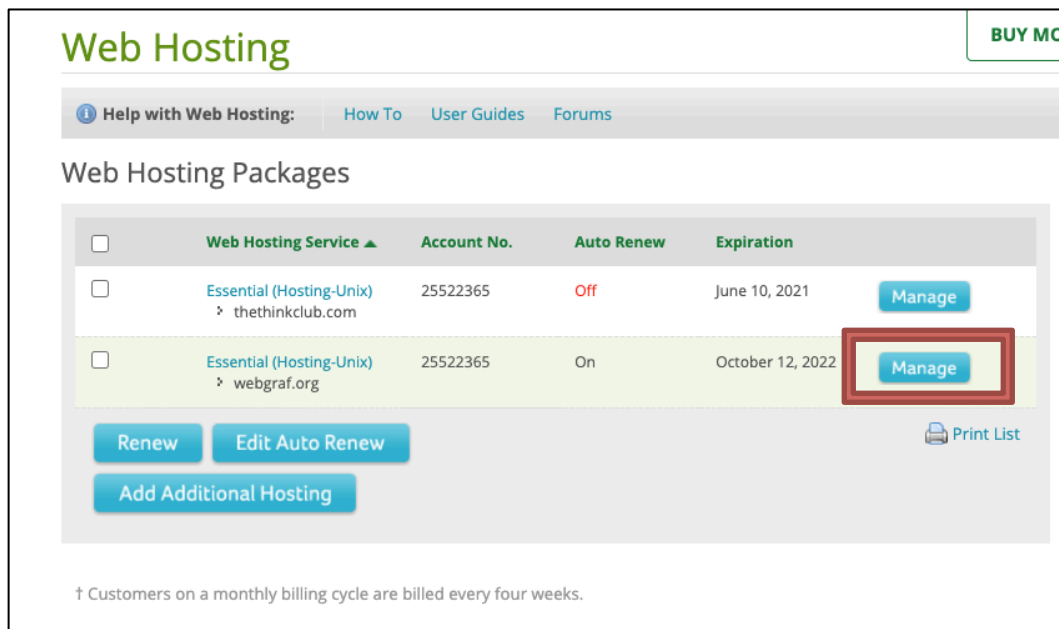


Updating files on WebGraf.org

1. Go to <https://www.networksolutions.com/> and log in
 - If you are already logged in, go to “Account Settings”
2. Select Hosting Packages from the left-hand menu



3. Click “Manage” next to the webgraf.org hosting package



4. Scroll down to “File Manager” under “FTP & Content Publishing”
5. Click “File Manager” – it will open in a new tab

The dashboard features several service tiles:

- Password Protection**: Require a user enter a login and password.
- Cloud Backup**: Create and restore backups with CodeGuard.
- SSL Certificate**: Increase your security by adding a dedicated SSL Certificate.

FTP & Content Publishing

- Website Builder**: Quickly and easily create a customized Website.
- FTP Account Manager**: Manage your FTP accounts.
- File Manager**: Manage your files online. (This tile is highlighted with a red border.)

Show All

Site Enhancements

- Open Source Applications**: Add blogs, wikis, forums or other applications.
- Forms**: Quickly gather information on your website.
- Custom Error Pages**: Customize your site's error pages.

6. Click the “htdocs” folder

The File Manager interface includes a navigation menu with options: Search, Replace, Upload, New File, New Folder, and Help.

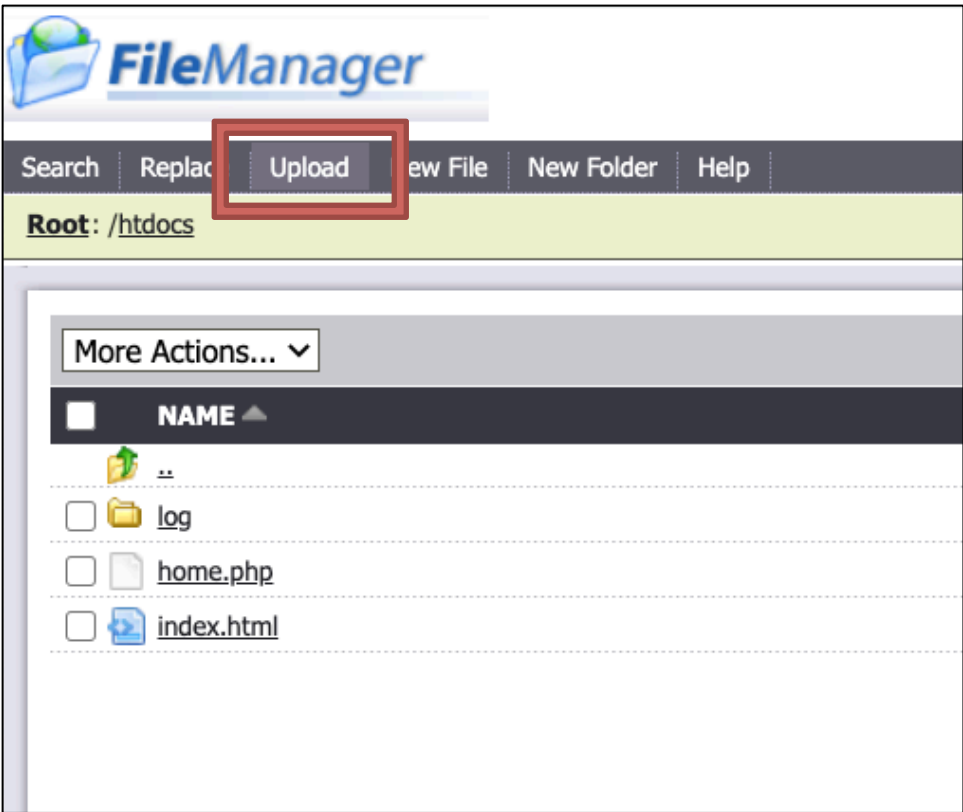
Root:

More Actions... ▾

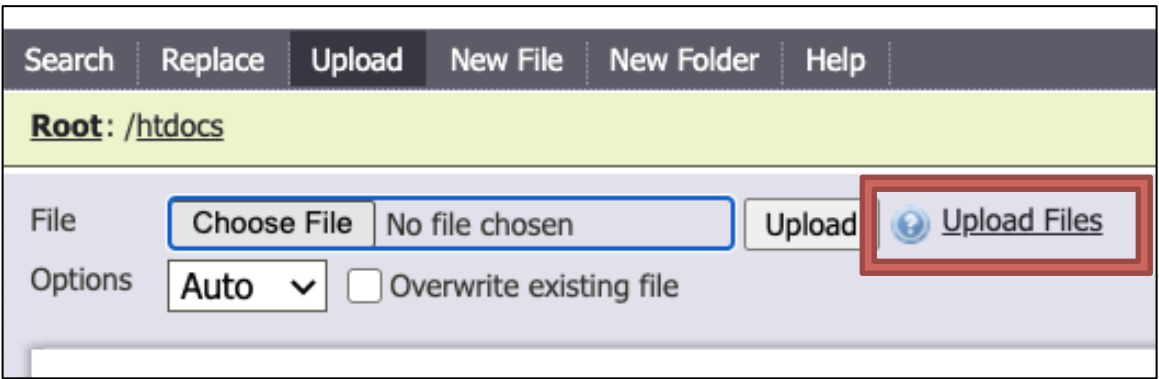
<input type="checkbox"/>	NAME ▲
<input type="checkbox"/>	cgi-bin
<input type="checkbox"/>	htdocs

The 'htdocs' folder is highlighted with a red border.

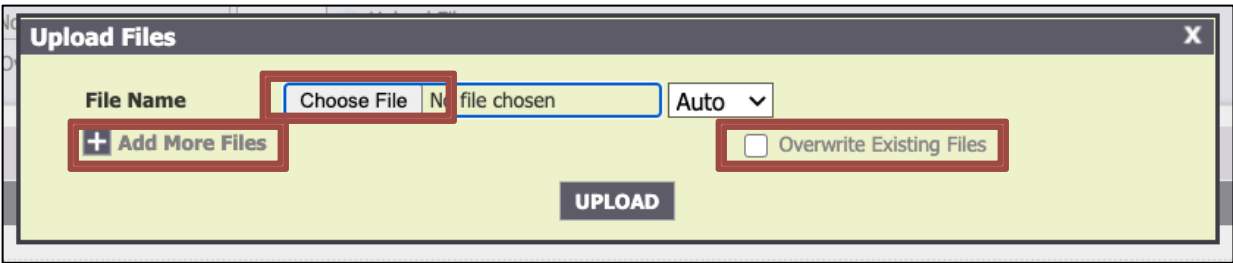
7. Click “Upload” from the top navigation menu



8. Select "Upload Files"



9. Click "Choose File" to select each file to upload from your computer
- Click "Add More Files" to add each file individually
 - If you want to overwrite your old files, check the box next to "Overwrite Existing Files" (files must have the same name)
 - **IMPORTANT:**
 - Your HTML file should be named "index.html"
 - You should only have one index.html file in your htdocs folder
 - Do not delete the "home.php" file



10. Click "Upload"
11. Go to <http://webgraf.org/> - your website will be updated with your new files shortly!

Notes:

1. If the Uploading screen gets hung up (I noticed this happens), that's ok – just refresh the page, and your new files should be in thehtdocs folder

